



## Recess Duty Support Program Sign-Up (Opt 1)

**At St. Rose of Lima School, we request that each family schedules 2 recess duty days. Recess duty begins at 10:30 am and ends at 1:00 pm.** There is no recess on half days. Volunteers should enter the school (using the doorbell at the main entrance) and sign in when they arrive. Volunteers stay outside with our students (& with the faculty members on recess duty for that day) and make sure everyone is safe and attended to. In case of inclement weather, help will be needed indoors. Your family may opt out of Recess Duty for a \$50 fee per day (= \$100 for 2 days) to fulfill the family's obligation (Opt 2).

**Action: Please click on the link(s) below to sign up for your 2 dates:**

Parents of:	K	1st	2nd	3rd	4th	5th	6th	7th	8th	Make Up
Monthly Duty	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
	<a href="#">Sign Up</a>	<a href="#">Sign Up</a>	<a href="#">Sign Up</a>	<a href="#">Sign Up</a>	<a href="#">Sign Up</a>	<a href="#">Sign Up</a>	<a href="#">Sign Up</a>	<a href="#">Sign Up</a>	<a href="#">Sign Up</a>	<a href="#">Sign Up</a>

### FAQs:

- **School Closures:** Unexpected closure of school will require that you *reschedule the day* of service.
- **Inclement Weather:** If you happen to have duty on an inclement day, *you are still needed*. The children have inside recess and need to be supervised in their classrooms until the teachers return from lunch.
- **Time of Services:** 10:30 am to 1:00pm. There are multiple lunch periods. *Please sign in at the office* upon your arrival.
- **Birthdays:** You are welcome to sign up to serve on or close to *your child's birthday*.
- **Duty Reminders:** A monthly Recess Obligation Calendar will be *posted on the website* and with the Blue Gold Memo each month. When it is close to your scheduled duty/duties, you will also receive a reminder via email.
- **Rescheduling:** If you must cancel your scheduled duty within 2 days of the scheduled date, *please let us know ASAP* by emailing [acallinan@strosenj.com](mailto:acallinan@strosenj.com) and by *calling the school directly to inform Sheila Thomas*.
- **Volunteer Substitutes:** Please contact the main office if you are available and interested in being called upon as a volunteer substitute for the lunchroom or for recess duty.

**PLEASE NOTE:** *There is a two time maximum for volunteers (diocesan regulation) unless the volunteer has been fingerprinted and received Virtus certification.*