THE NATIONAL CATHOLIC RISK RETENTION GROUP, INC.
VIRTUS *Online*™

Before completing **Protecting God's Children** training online, all participants **must** first register with **VIRTUS Online. Please** click on the VIRTUS link to access the VIRTUS Registration page:

https://www.virtusonline.org/virtus/reg_2.cfm?theme=0&org=37521

Or, please go to www.virtus.org and click on First Time Registrant and select **Camden** from the drop down list.

VIRTUS®
Excellence
Builds
Trust

Create a user ID and a password you can easily remember. This is necessary for all participants. This establishes your account with the VIRTUS program. If your preferred user ID is already taken, please choose another ID. We suggest the use of email addresses as usernames.
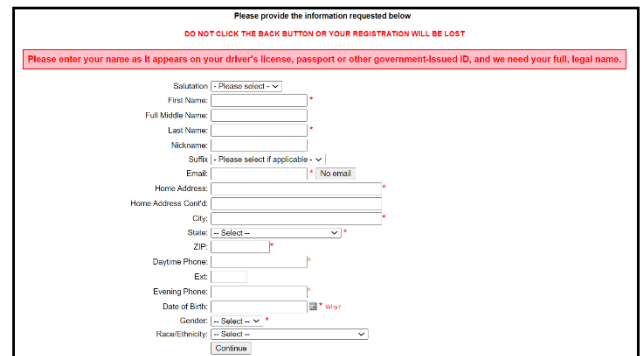
Click **Continue** to proceed.

Provide all the information requested on the screen.
Several fields are required, such as: First, Middle & Last Name, Email address, Home Address, City, State, Zip, Phone Number, Date of Birth, Gender and Race.

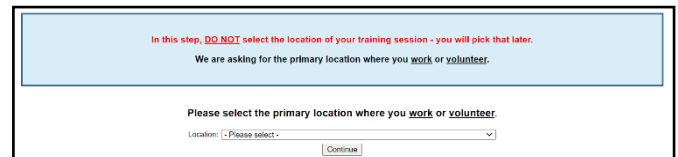**(Note: Do not click the back button or your registration will be lost.)**

Click **Continue** to proceed.

Select the PRIMARY location where you work or volunteer by clicking the downward arrow and highlighting the location.

Click **Continue** to proceed.
Note: If you serve at multiple diocesan locations, you will be prompted to select those additional locations in future screen(s).

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Select the role(s) that you serve within your parish. Please check **all** roles that apply.

Additionally, **enter** your title or position of service in the box provided that best describes your role within the Diocese – i.e. Catechist, Coach, DRE, Eucharistic Minister, Math Teacher, Seminarian, etc.

Click **Continue** to proceed.

Please select another location where you **work** or **volunteer**.

Location: [Catholic Community of Christ our Light (Cherry Hill)]

Please check all that apply. You must select at least one role.

Please select at least one primary role you perform at this location

☐ **Employee**
Paid persons who are employed by and work directly for the diocese or a parish or a school. This includes paid youth ministers and any other paid parish minister. This includes staff employed at the diocesan center, pastoral center and Catholic Charities.

☐ **Volunteer**
Unpaid individuals including catechists, youth ministers, coaches.

☐ **Priest**

☐ **Deacon**

☐ **Candidate for ordination**
All seminarians and candidates for the permanent diaconate.

☐ **Educator**
Salaried teachers, principals, and administrators in diocesan and parish schools.

[Continue]

Your selected location(s) are displayed on the screen.

Select **YES** if you need to add secondary/additional locations. (Follow instructions in previous step to select additional locations.)

Otherwise, if your list of locations is complete, select **NO**.

You have chosen following locations and roles:

Assumption School (Galloway)
• Volunteer ✓

Are you associated with any other locations?

[Yes] [No]

Please answer the question, 'Have you already attended a VIRTUS Protecting God's Children Session?'

Click **Yes or No** to proceed.

Have you already attended a VIRTUS Protecting God's Children Session?

[YES] [NO]

Select the link within the box that says "**Current Training**" to complete your online module.

Current Training

You have 1 online module assigned
Register for an upcoming session

Contacts

Your primary contact
Click here for contacts

My Info

Your primary location
Camden Catholic High School (Cherry Hill)

Your primary role
Volunteer

Reporting Abuse

Click here for reporting options

Resources

Diocesan website
Child and Youth Protection
Victim Assistance

To complete <u>online training</u>, please click on the **green circle** to begin the **Online Training**

Upon completion, the last screen will allow you to **print** a certificate, and you will always have the ability to log back into your account and access the certificate.

After you complete the online training, you will soon receive an email of approval.

Online Training Modules

To begin your online training, please click the title of your assigned training:

✅ **Protecting God's Children® Online Awareness Session 4.0 Camden**
Assigned: 01/31/2022
Due: 02/14/2022

Other Languages Available (You may change versions)
Otros idiomas disponibles (puede cambiar versiones)

If you have additional questions about VIRTUS Online training, please contact your local administrator. **Thank you!**

A PROGRAM AND SERVICE OF
THE NATIONAL CATHOLIC RISK RETENTION GROUP, INC.
VIRTUS® *Online*